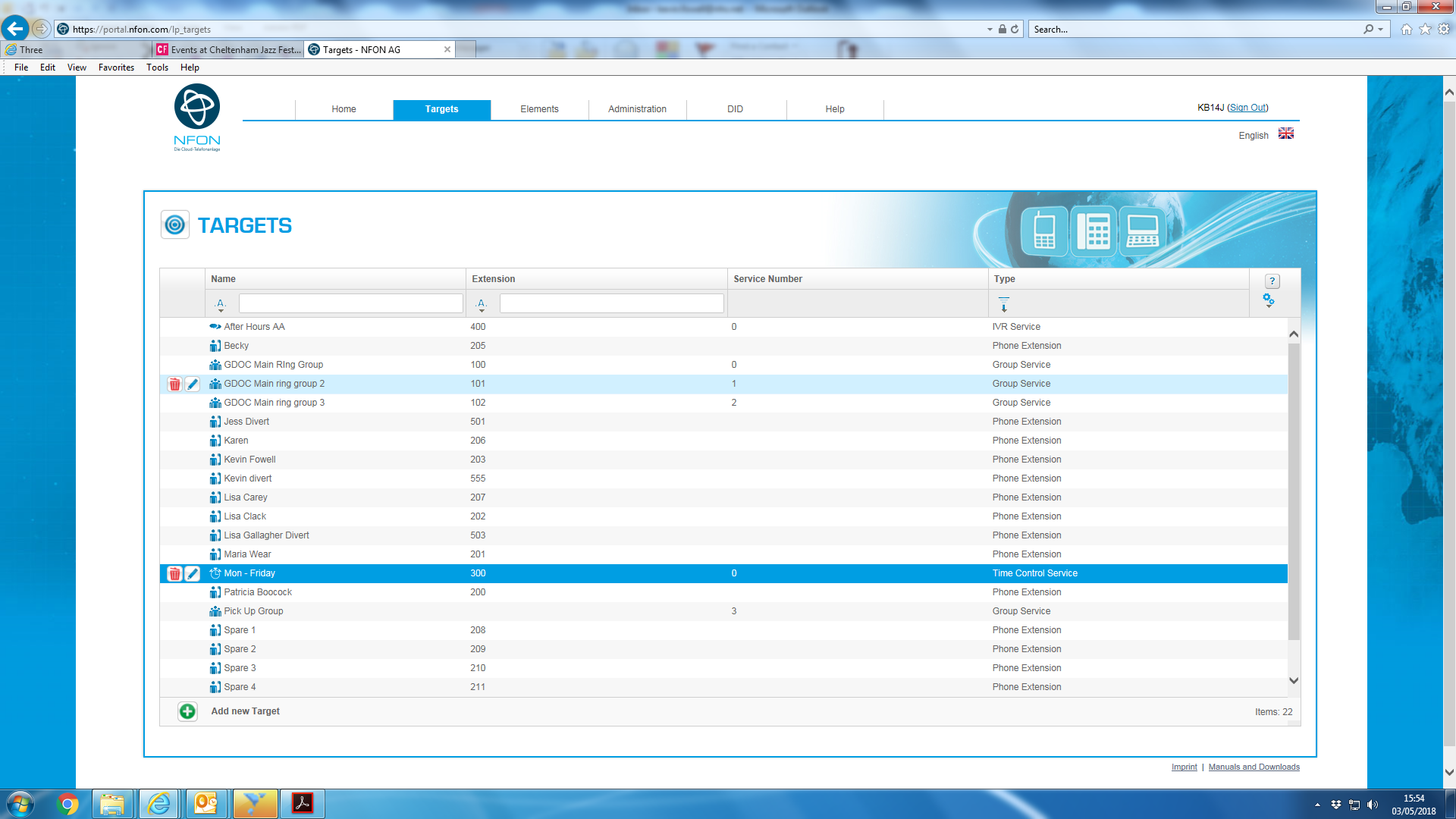
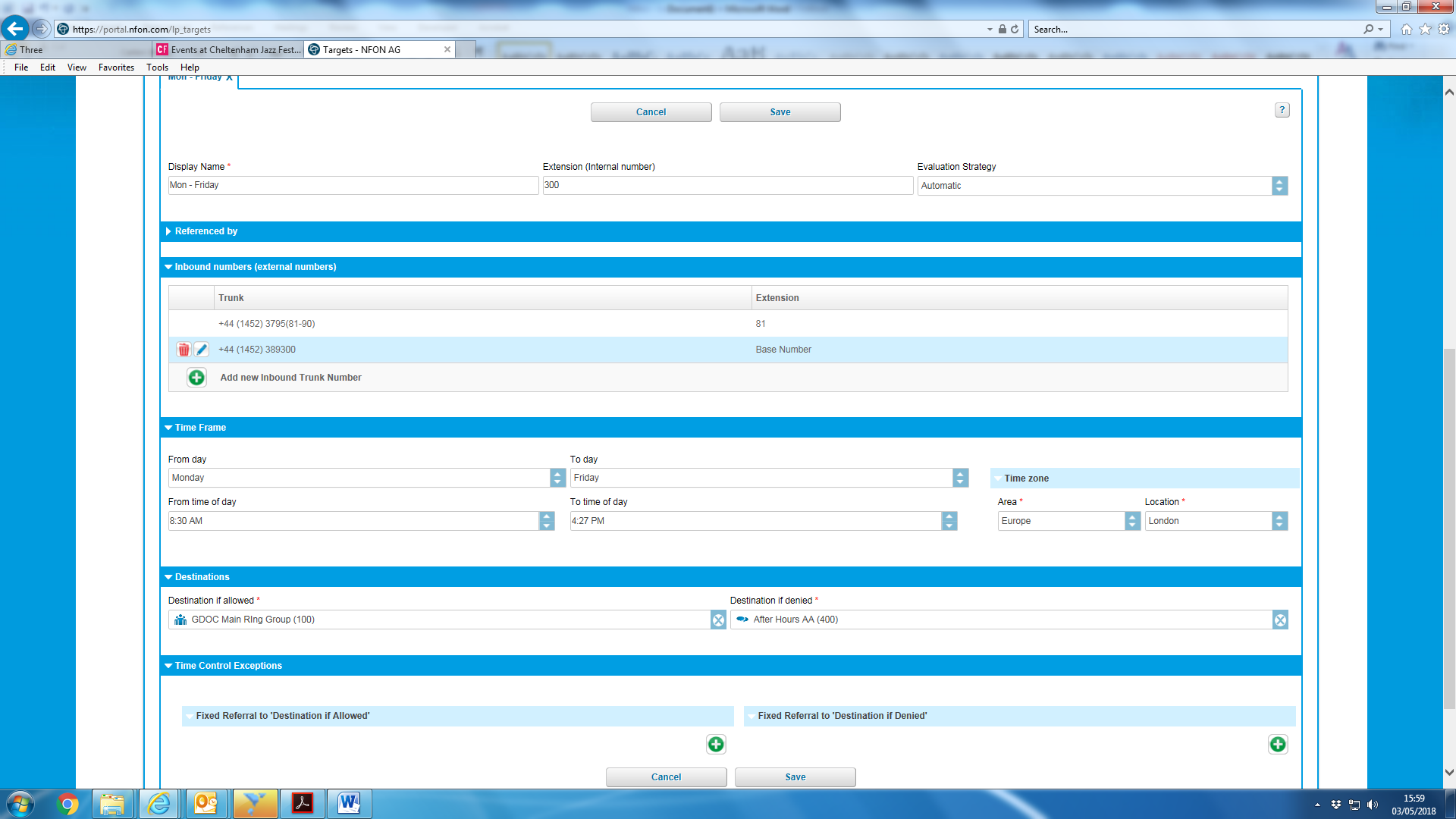
* URL - <https://portal.nfon.com/login>
* Username - KB14J
* Password - z7Tak322EE\*

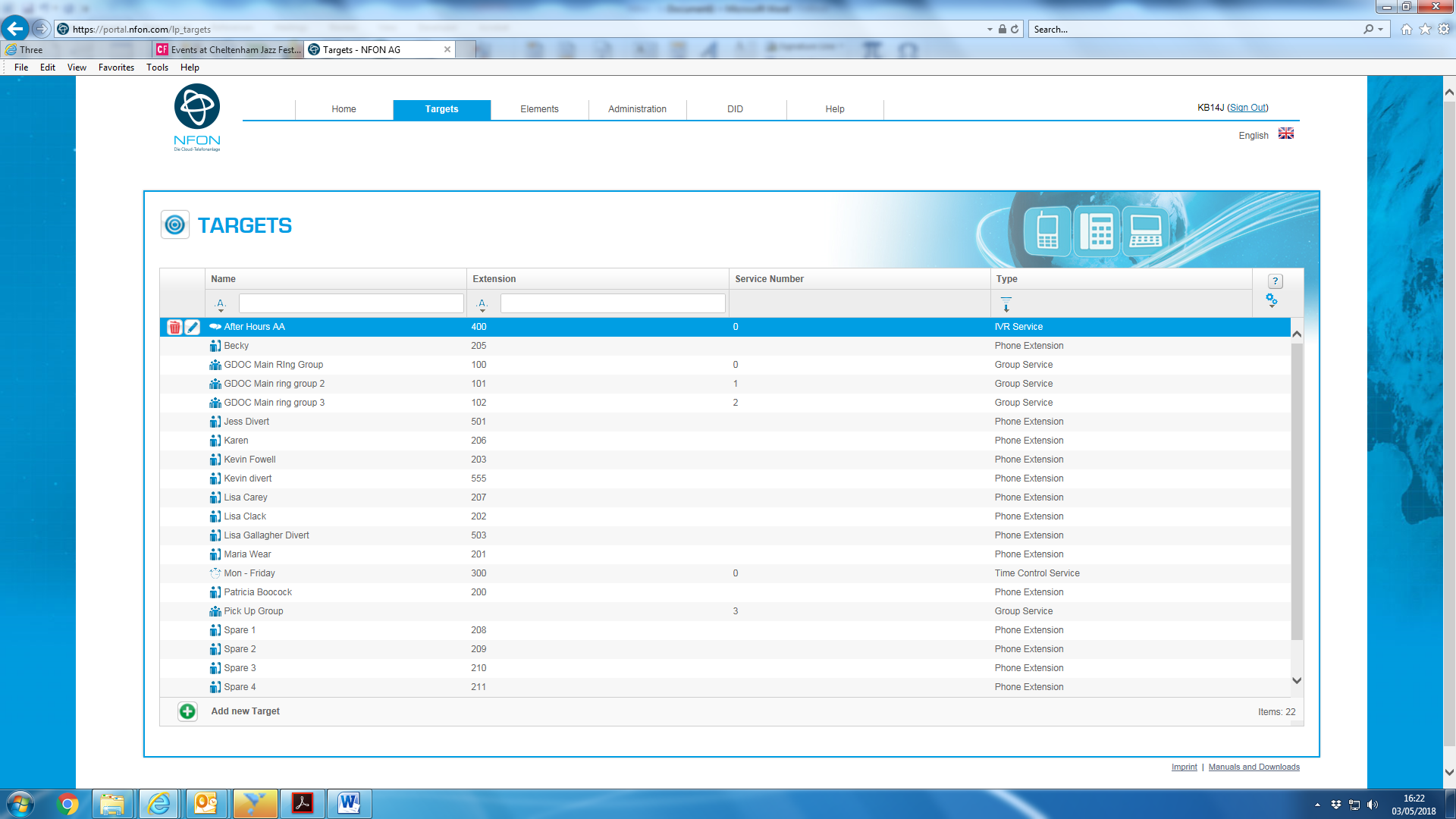
The Time Control Service sets the time that the on-call divert is effective from.

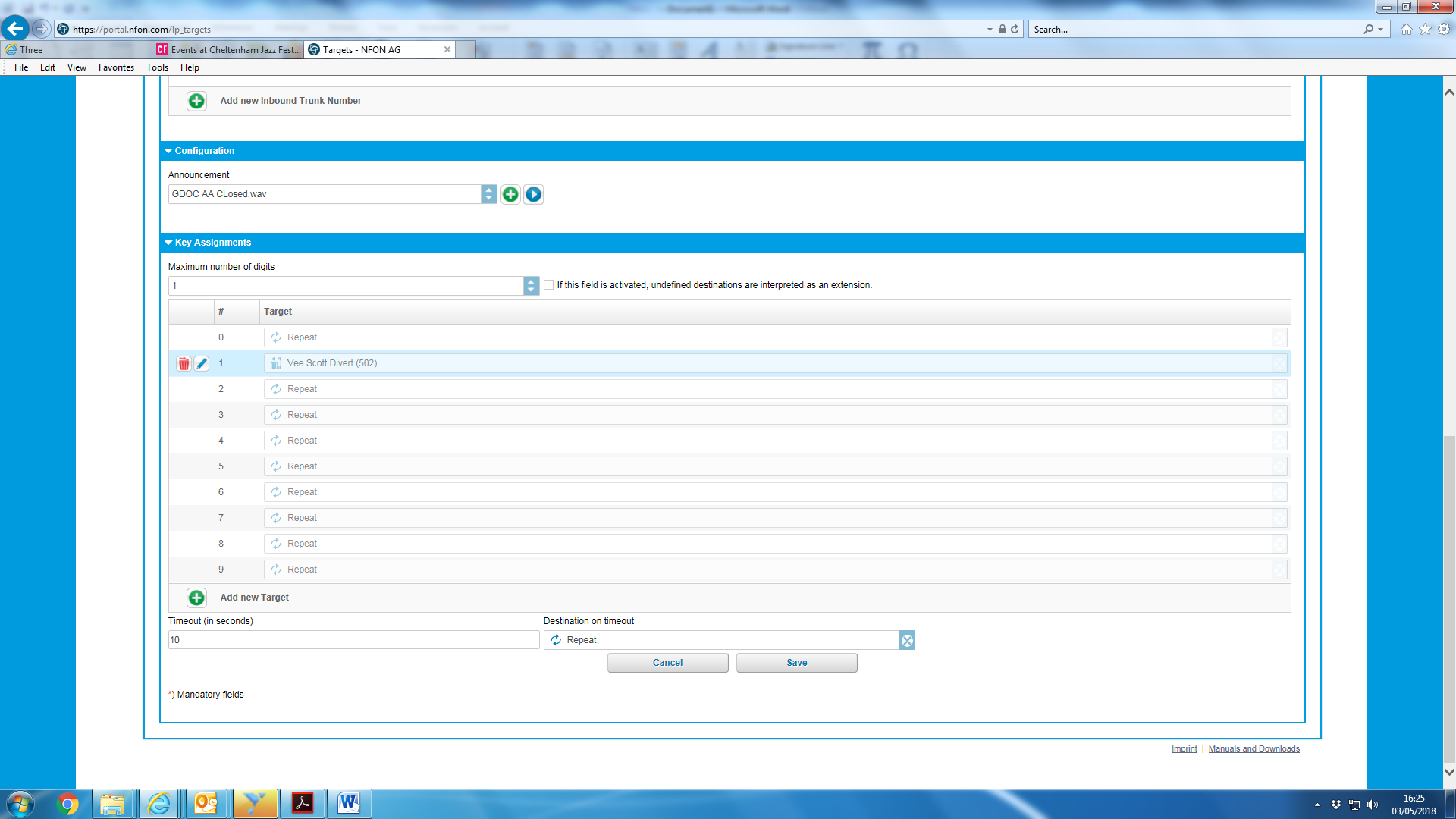
Pencil symbol to edit – change the time for a Friday when all leave office at 4pm



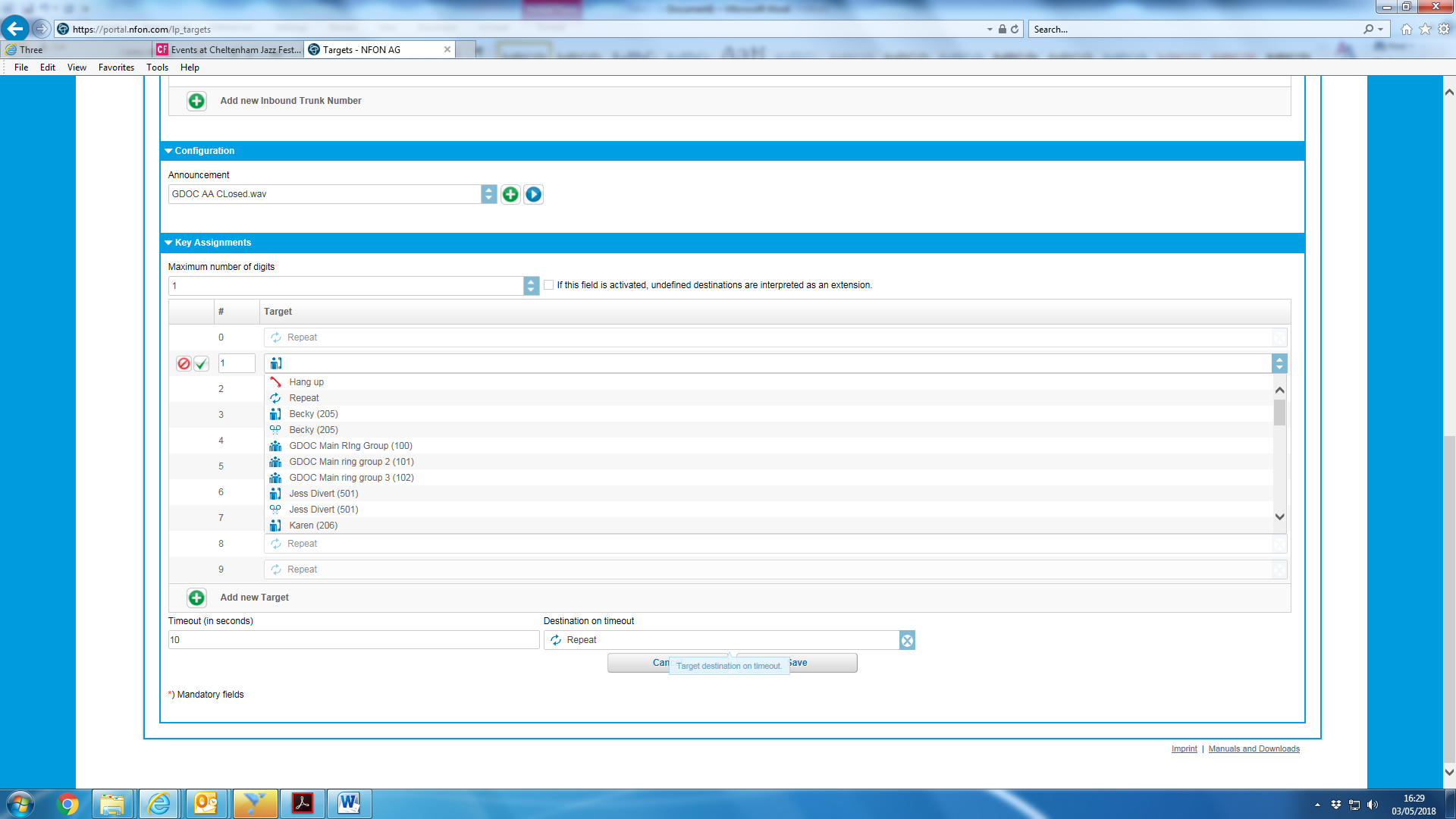
Change time and save. 

To change the on-call phone number - select IVR Service - edit.

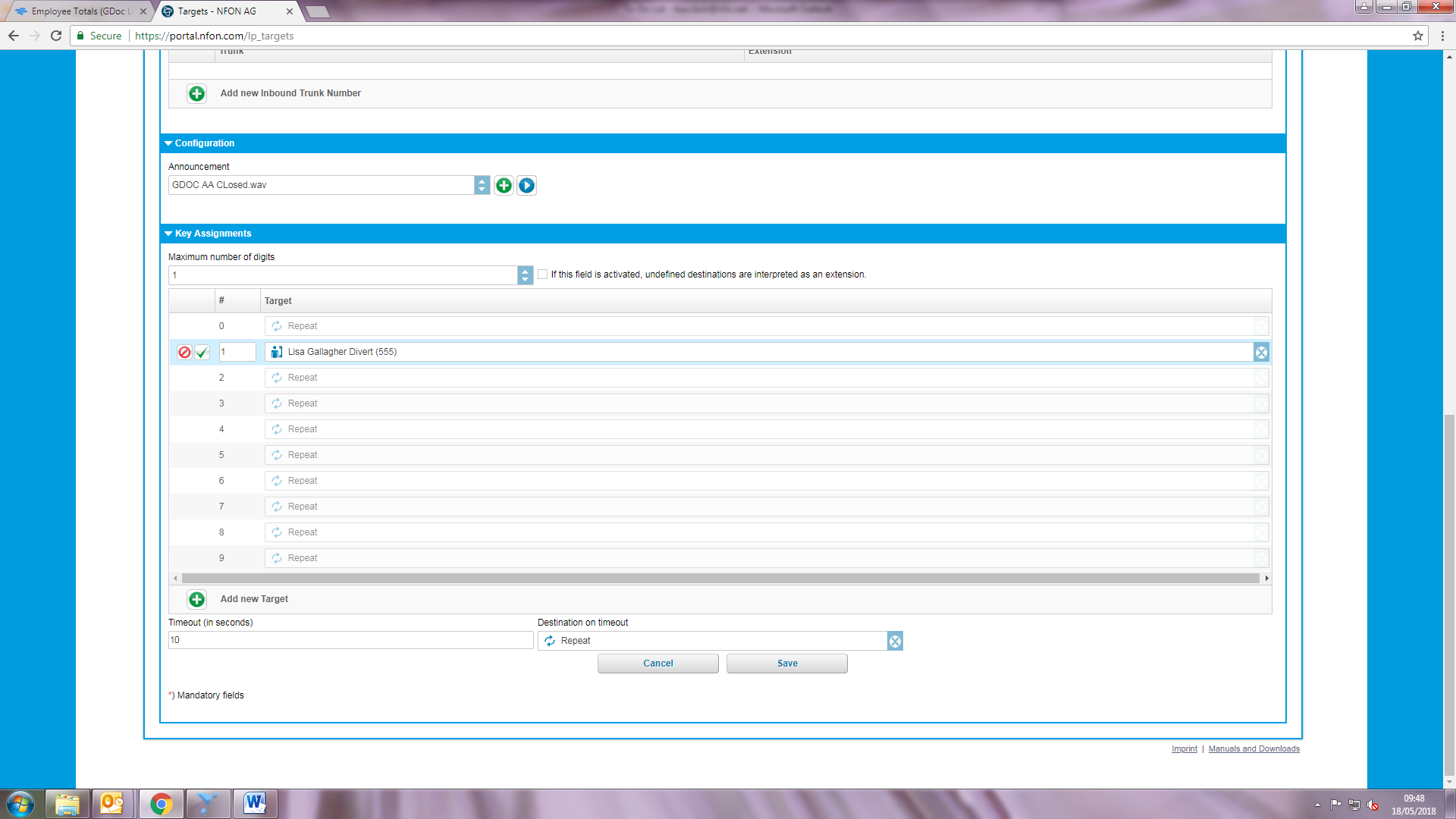


Under Key Assignments - Edit to set new individual. 

Choose new contact from drop-down list. Type 5 to select



Select the new individual – green tick – and save.



Then Sign out ☺